

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM		REQUEST FOR QUOTATION FORM & NOTICE (GOODS)	
Office/ Campus:	MIMAROPA REGION CAMPUS		
Address/ Contact Details:	BRGY. RIZAL, ODIONGAN, ROMBLON		

Quotation No.:	2021-05-PR038
Date :	May 19, 2021

Project:

SUPPLY AND DELIVERY OF TOKENS AND PROMOTIONAL MATERIALS FOR CONTINUED PROMOTION OF PSHS-MRC ALL OVER THE REGION

The PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM - MIMAROPA REGION CAMPUS intends to apply the sum of **THREE HUNDRED SEVENTY SEVEN THOUSAND SEVEN HUNDRED PESOS ONLY (PhP377,700.00)** being the Approved Budget for the Contract (ABC) to pay for the contract for the Project: **SUPPLY AND DELIVERY OF TOKENS AND PROMOTIONAL MATERIALS FOR CONTINUED PROMOTION OF PSHS-MRC ALL OVER THE REGION**

TERMS OF REFERENCE:

1. The PSHS-MRC now invites qualified suppliers/manufacturers/dealers/service providers to submit price quotations for the above item with the following specifications:
 - 1.1 Please see attached request for quotation form.

SUPPLY AND DELIVERY OF TOKENS AND PROMOTIONAL MATERIALS FOR CONTINUED PROMOTION OF PSHS-MRC ALL OVER THE REGION

Lot 1 = PhP43,200.00

Lot 2 = PhP72,000.00

Lot 3 = PhP17,500.00

Lot 4 = PhP245,000.00

TOTAL = PhP377,700.00
2. Procurement will be conducted through one of the Alternative Modes of Procurement which is “Small Value Procurement” specified under RA 9184, and its Revised IRR, otherwise known as the “Government Procurement Reform Act”.
3. Eligibility Requirements for Small Value Procurement are:
 - a.) Certificate of Registration
 - b.) Updated Mayor's Permit
 - c.) Updated DTI / SEC Registration
 - d.) Updated Quarterly Income Tax Return / Tax Clearance
 - e.) PhilGEPs Certificate of Membership / Registration or Snapshot of Registered Account in PhilGEPs
 - f.) Notarized Omnibus Sworn Statement
 - g.) Landbank Passbook Account and Snapshot of Account in Landbank System for Payment Purposes
| Alternative is through Check Payment if Supplier has no Landbank Account
 - h.) Filled out Supplier's Information Sheet
4. Interested suppliers may obtain the Request for Quotation (RFQ) Form from the Finance and Administrative Division (FAD), PSHS-MRC c/o Mr. JEYOUPEE S. FERRERA, 0961-074-0071 (SMART), 0906-591-5253 (GLOBE) / bacsec@mrc.pshs.edu.ph on May 20 to May 24, 2021 from 8:00am – 5:00pm without cost.
5. The deadline for submission of duly accomplished RFQ Form (Open or Sealed) is on May 24, 2021, 5:00 pm. Suppliers are not required to attend the Opening of Quotations.
6. The winning supplier will be notified in writing or by phone or otherwise by the Head of the Procuring Entity (HOPE) subject to the provisions of RA 9184 and its Revised IRR.
7. The PSHS-MRC reserves the right to accept or reject any price offer, and to annul the procurement process and reject all offers at any time prior to contract award, without thereby incurring any liability to the affected supplier or suppliers.

JOANE C. DALISAY

 BAC Chairperson

PHILIPPINE SCIENCE HIGH SCHOOL SYSTEM

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(GOODS)**

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GENTLEMEN:

May we request for quotation on materials enumerated hereunder. If you are interested and in a position to furnish the same, we shall be glad to have your best prices.

Delivery will be Within fifteen (15) calendar days upon Receipt of Purchase Order (PO).

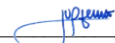
In case of failure to make the full delivery/completion within the time specified as offered/required, the Supplier/Contractor shall be liable for liquidated damages/penalty of one-tenth (1/10) of one percent (1%) of the Contract Price per calendar day of delay minus the value of the delivered/completed portion(s) of the approved P.O./Contract.

Item #	QTY	UNIT	ITEM/DESCRIPTION	UNIT COST	TOTAL COST
PRICES MUST BE Tax (VAT) INCLUSIVE					
Lot 1	60	Piece	NCE Tarpaulins to be issued to all visited locations (Part of NCE Kit) Specifications: Dimensions: (4ftx6ft) With 4 punched holes with metal/copper rings for easy posting Attachment contains design		
Lot 2	160	Piece	NCE Umbrellas to serve as to Tokens for ES and LGUs visited Specifications: Size: Tall type with sturdy, steel body With double canopy aside from actual umbrella feature Comes in assorted colors Attachment contains design Intended recipients: LGU Heads and ES School Heads with submitted application forms		
Lot 3	500	Piece	Customized Pens with alcohol spray function Specifications: Size: Average ball point pen with top button to show ball point Comes in assorted colors Ink for pen is either ferably Blue or Black Cylinder on top is intended for alcohol with spray function With attached PSHS Sticker to ballpen body Attachment contains design Intended recipients: Applicants with completely-filled up applications		
Lot 4	100	Piece	Personalized UV Box for Sanitation of Delivered Items Specifications: Product Dimension: 22"x16"x10" Safe for Indoor or Outdoor Use Fully-insulated inside body Contains 8-watts UVC Light With Built-in timer Power Capacity: 220 volts Convenient, efficient, no residue, no odor achieving functions of sterilization with 1 year warranty; with attached logo of PSHS-MRC ***Nothing Follows***		
TOTAL COST					

Delivery Term : _____
Delivery Time : **Delivery will be Within fifteen (15) calendar days upon Receipt of Purchase Order (PO).**
Payment Term : **30 Calendar Days Upon Receipt of Purchase Order (PO)**

Very truly yours,

**PRICES IN THE ABOVE OFFER ARE
CERTIFIED TRUE AND CORRECT:**


JEYOUPEE S. FERRERA
A.O - III / Supply Officer II
Mob. No.: 0961-074-0071(Smart); 0912-691-3397(Globe)
Email: bacsec@mrc.pshs.edu.ph

Authorized Company
Representative : _____

(Signature Over Printed Name)

Telefax: _____

IMPORTANT

- Prices must be typewritten in ink clearly.
- If offering a substitute/equivalent, specify the brand and make.

Company Name : _____
Address : _____
Telephone nos. : _____
T.I.N. : _____